



General enquiries  
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E-Mail: [paul@radiofairs.org.uk](mailto:paul@radiofairs.org.uk)

West London Electronics Show  
Kempton Racecourse,  
Sunbury on Thames, Surrey. TW16 5AQ

**Sunday 15<sup>th</sup> Nov 2020**

**Opens 10am**

[www.radiofairs.org.uk](http://www.radiofairs.org.uk)

Booking form to be sent to: -  
Ray Howells  
Radio Fairs  
16 Handel Walk  
Tonbridge, Kent TN10 4DG

Bookings and layouts  
Ray Howells  
Tel: 0845 165 0353  
E-Mail: [ray@radiofairs.org.uk](mailto:ray@radiofairs.org.uk)

## New For 2020! Revised Lower Prices

Company..... Contact ..... E-mail.....  
Address .....  
..... Postcode.....  
Tel No..... Address changed since last booking or first time booking (New)? YES  NO  NEW

**You can also book online by visiting our shop on [www.radiofairs.org.uk](http://www.radiofairs.org.uk)**

**BEFORE BOOKING - SEE OUR TERMS AND TABLE RESTRICTIONS go to [www.radiofairs.org.uk](http://www.radiofairs.org.uk)**

Trader Tables	£35.00 each:	Qty .....	£.....
Trader folding tables (limited availability)	£35.00 each:	Qty .....	£.....
Club and Personal tables	£30.00 each:	Qty .....	£.....
Rear Tables (in addition to tables above)	£ 7.50 each:	Qty .....	£.....
Power outlet	£ 5.00	YES/NO	£.....
Extra Trader Passes	£ 4.00 each	Qty.....	£.....
Syndicate/Meeting Room:		<input type="checkbox"/>	£ POA
Total Payable (Excl. card charges) VAT not applicable			£.....

### Ways to pay -

- Cheques to be made payable to 'Radio Fairs'
- PayPal to [info@radiofairs.org.uk](mailto:info@radiofairs.org.uk)
- Bank transfers - contact us for account details
- Payment by credit/Debit card - C/C Receipts with invoices.



Name on card	Card Type	Card Number	Post Code	Exp. Date	Sig. Digits

**The following is subject to availability.**

Do you intend to erect an outside aerial, if so, bring at least 50m of cable no thicker than RG58?	Yes	No	
	<input type="checkbox"/>	<input type="checkbox"/>	
Do you want to be added to the PowerPoint presentation on the Screens? (Contact Ray as above)	<input type="checkbox"/>	<input type="checkbox"/>	
Do you want your logo and link to be added to the Radio Fairs website? (Contact Ray as above)	<input type="checkbox"/>	<input type="checkbox"/>	
Do you need a wall position (subject to availability, early booking required)?	<input type="checkbox"/>	<input type="checkbox"/>	
Do you need access before 07.30am (Permission will be given as an exceptional need only)	<input type="checkbox"/>	Time: .....	

Please state preferred area but subject to availability, BOOK early to secure your preferred area.  
Preferred area - state zone number i.e. A1, D2 etc. See our website for details [www.radiofairs.org.uk](http://www.radiofairs.org.uk)

ZONE REQUESTED -
ZONE ALLOCATED -

**Payment record - office use**

DATE	REF/AUTH.	SALES ORDER REF.	CARD £	CHEQUE £	PAYPAL £	BANK TXFR £

## **TERMS AND TABLE RESTRICTIONS**

Before booking please ensure that you have read this page first.

**Trader tables** - these can be booked by anyone and includes one trader pass per table up to a maximum of 3 passes.

**Club Tables** - the club rate includes one trader pass per table, maximum of 3 passes. All bookings shall be via the **Clubs' Officer** to his/her address.

**Personal Tables** - the rate includes one trader pass per table, maximum of 3 passes. These tables are reserved for people who wish to dispose of second-hand personal possessions only.

**Meeting rooms** - Meeting rooms will be available and will be priced on application.

**Payment** - *Before the booking is accepted*, full payment must be made by cheque, credit card, PayPal or bank transfer. Payments will **not** be accepted on the day.

**Cancellation of booking** – Refunds can be accepted provided we are notified is not less than no less than 21 days before the event. Card/bank fees cannot be refunded.

### **General Information**

1. The arrival time should not be before 07:30am, no admission will be gained before that time unless by prior arrangement - see booking form.
2. Radio Fairs staff will be available from 07:30am, the racecourse staff will be on duty from 06.00am.
3. All traders must wear an exhibitor pass at all times. No visitors will be allowed on site before 10.00am. Extra passes can be purchased at the time of booking.
4. No trading shall take place before 10:00am.
5. Loading, unloading and security is the sole responsibility of the seller, Radio Fairs is not responsible for damage, loss or injury.
6. All health and safety rules shall be adhered to; in particular no goods shall be stacked unsafely or stowed in gangways. The show will not open if this is not adhered to.
7. After unloading all vehicles shall be parked in the seller's car park on the hard standing, not on the grassed areas. Unloading shall be complete and vehicles moved by 09:30am. The show will not open until all vehicles are removed.
8. At the end of the show packing up must take place in a manner so as not to block gangways or cause danger to visitors.
9. Vehicles can only be moved to loading bays when the show is finished, an announcement will be made. Under EXCEPTIONAL circumstances vehicles can only be moved early to public areas under Kempton escort at walking pace and with flashing hazards on.
10. No fire exit shall be obstructed in any way, this includes aerial feeds.
11. Please read the H+S regulations on our website [www.radiofairs.org.uk](http://www.radiofairs.org.uk)
12. Table sizes are 6' by 2'6" each